



St Kevin's

Assessment and Reporting Policy

Rationale:

Accurate and comprehensive assessment and reporting of school and student performance aids in; establishing open communication, improving student learning, establishing future learning directions, identifying areas of exemplary performance and those in need of further support and assistance.

Aims:

- To assess and report school and student performance accurately and comprehensively.
- To accurately describe current stage of growth and learning achievements (WOW) in order to determine next priorities and learning goals (NOW).

Implementation:

- Schools are responsible for accurately assessing and reporting student achievement against the Victorian Curriculum¹ to the students, parents, other teachers and schools, the Catholic Education Office and the Department of Education.
- Each year our school will provide parents with two written Student Reports indicating their child's academic progress against the Victorian Curriculum.
- The Student Reports will be generated using the Nforma CEO accredited software, and will include assessments against state-wide academic standards, an indication of skills gained and student strengths, and areas requiring additional assistance.
- Staff will participate in professional development involving assessment data analysis, moderation and annotated work samples to ensure that consistent F-6 judgements of student progress can be made against the Victorian Curriculum standards.
- St Kevin's will provide two formal parent/student/teacher interviews per year. Where necessary, interpreters will be provided.
- Parents will also be informed about student progress through digital portfolios and ongoing discussions throughout the year.
- Our school will progressively develop personalised learning plans for individual students in consultation with parents and, where appropriate, with others with specific expertise.
- We will participate in the National Assessment Program - Literacy and Numeracy (NAPLAN) so as to gain information for staff, parents and students on students' progress in relation to the Victorian Curriculum standards.

¹ [Victorian Curriculum F-10](#)

- The school will assess the achievements of students with disabilities and additional learning needs in the context of the Victorian Curriculum. Program support groups will help develop individual student profiles containing learning goals in each key learning area for each student. Progress towards learning goals will be reviewed and reported by the program support group.
- The school will provide all required performance data to the parents and the community by means of an annual report, as well as an Executive Summary of performance data to all families.
- Students for whom English is an additional language may have their progress in English reported against the EAL Continuum². In consultation with parents, English progress will be reported against the EAL Continuum until the student has adequate mastery of English to be assessed against the Victorian Curriculum.

Evaluation:

- This policy will be reviewed as part of the school's four-year review cycle, or at any time that Department of Education policy changes influence reporting practices in school.

Reviewed by SDC: July 2018	Reviewed by Staff: July 2018	Ratified by Ed Board: July 2018 (or TBA)	Next review: July 2022
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² [EAL Developmental Continuum](#)